



## **Agenda – April 11, 2024 BOD Work Session**

April 5, 2024

To: Columbia Association Board of Directors  
CA Management

From: Eric Greenberg, Board Chair

**The Columbia Association Board of Directors Hybrid Work Session will be held on Thursday, April 11, 2024 beginning at 7:00 p.m.**

### **AGENDA**

- |  |                  |                    |
|--|------------------|--------------------|
| 1. Call to Order   | <b>5 min.</b>    | <b>Page Nos.</b>   |
| (a) Announce the procedures being used to conduct the hybrid work session  |                  |                    |
| (b) Roll Call to determine Directors/senior staff in attendance  |                  |                    |
| (c) Announce that both audio and video of the work session are being broadcast. Anyone using the link on CA's website will be able to see and hear the proceedings.  |                  |                    |
| 2. Approval of Agenda  | <b>1 min.</b>    |                    |
| 3. Verbal Resident Speakout will be available to individuals who submitted the <a href="#">Resident Speakout form</a> on CA's website by <b>5:00 p.m. on Wednesday, April 10, 2024</b> . Please note that, due to time constraints, it may be necessary to limit the number of people at Verbal Resident Speakout. | <i>(20 min.)</i> |                    |
| 4. Work Session Topics   | <b>110 min.</b>  |                    |
| (a) Discussion on Progress on the New Strategic Plan   | <i>(30 min.)</i> | <b>Pg. 2 - 24</b>  |
| (b) CA's Easement Policy   | <i>(30 min.)</i> | <b>Pg. 25 - 28</b> |
| (c) Play Area Policy   | <i>(30 min.)</i> | <b>Pg. 29 - 33</b> |
| (d) "New Business/Old Business" Agenda Format  | <i>(10 min.)</i> | <b>Pg. 34 - 39</b> |
| (e) Update to the Three-Reading Rule   | <i>(10 min.)</i> | <b>Pg. 40</b>      |
| 5. Questions Only  | <b>10 min</b>    |                    |
| (a) State and County Legislation   | <i>(10 min.)</i> | <b>Pg. 41 - 46</b> |
| 6. Proposed New Topics   | <b>1 min.</b>    |                    |
| 7. Chair's Remarks   | <b>3 min.</b>    |                    |
| 8. Adjournment – Anticipated Ending Time: Approximately 9:45 p.m.  |                  |                    |

# 4/11/24 Work Session

•Recording and materials can be found at: <https://columbiaassociation.org/about-us/leadership/board-of-directors/archived-meetings/>

## •Resident Speakout

- Bob Dover
  - § Easement policy revisions
  - § Coordinate with home owners prior to starting projects
  - § Require direct notification and a public engagement policy
- Douglas Clark
  - § Survivor's Network - support group for people impacted by gun violence
  - § Requesting Columbia enact a Gun Violence Survivor's Day
- Sharon Boies - Protect Our Streams
  - § Concerned about stream restorations
  - § Vote for Board Members that match your beliefs
  - § Howard County has allocated \$500k for a Green Streets program - wants Columbia to get in on this
- Joel Hurwitz
  - § Concerned about having minutes for meetings and following Robert's Rules of Order
- Dara Baker
  - § Easement policy change - think it's a good change
  - § Concerned about invasive species - want to ensure that these plants can not be planted
  - § Invite to the OMI green team fling at the interfaith center on 5/5

## •Discussion on Progress on the New Strategic Plan

- Review of the Strategy and Road Map
- Up for a vote at the next meeting

## •CA's Easement Policy

- Jeremy Scharfenburg presented updates to the way the current policy is implemented

## •Play Area Policy

- Oakland Mills Play Area Pilot Program
- There is 1 playground in OM that no longer meets safety standards and must be replaced
- Cluster play areas will be looked at for two others

## •"New Business/Old Business" Agenda Format

- Under this policy, every session becomes a "meeting" and will have minutes taken
- Could still have Work Sessions

## •Update to the Three-Reading Rule

- Review of the Three-Reading Rule and how it relates to the Old/New Business Model

## •State and County Legislation

- Nothing of note

## •Proposed New Topics

- Skye Anderson requested an After Action Report for the presidential search and of the year

## •Chair Remarks

- Next meeting is the last of the fiscal year
- Elections next Saturday (4/20)
- Thank the Board for all their hard work



The Columbia Association Board of Directors meeting will be held on Thursday, April 25, 2024 beginning at 7:00 p.m.

### AGENDA

1. Call to Order 5 min.
  - (a) Announce the procedures being used to conduct the meeting
  - (b) Roll Call to determine Directors in attendance
  - (c) Announce that both audio and video of the meeting are being broadcast. Anyone using the link to the meeting on CA's website will be able to see and hear the proceedings.
2. Announcement of Closed/Special Meetings Held/To Be Held 1 min.
3. Approval of Agenda 1 min.
4. Columbia Update 15 min.
5. Verbal Resident Speakout will be available to individuals who submitted the [Resident Speakout form](#) on CA's website by 5:00 p.m. on Wednesday, April 24, 2024. Please note that, due to time constraints, it may be necessary to limit the number of people at Verbal Resident Speakout. (20 min.)
6. Consent Agenda 1 min.
  - (a) Approval of BOD Meeting Minutes – March 28, 2024
  - (b) Approval of Closed BOD Meeting Minutes – February 15, 2024; February 22, 2024; February 27, 2024; February 28, 2024; March 20, 2024; March 27, 2024; March 28, 2024; April 4, 2024; April 11, 2024
  - (c) Recognize Gun Violence Awareness Day
  - (d) Archive the Three Reading Policy for Major Motions
7. Independent Look at the SHA Stream Restoration Project 45 min.
8. Board Votes 70 min.
  - (a) Proposed FY 2024 Funding – Emergency Cash Reserves (5 min.)
  - (b) Proposed Revision to CA's Purchasing Policy (5 min.)
  - (c) Play Area Policy (10 min.)
  - (d) CA Board of Directors Operating Procedures for Meetings and Work Sessions (10 min.)
  - (e) Proposed New Strategic Plan (10 min.)
  - (f) CA's Easement Policy (30 min.)
9. Reports (Questions Only) 15 min.
  - (a) President's Report
  - (b) Report from the Inner Arbor Trust
  - (c) State and Local Legislation
  - (d) Update on Board Action Items

# 4/25/24 Board Meeting

## •Approval of Agenda

### •Columbia Update

- Bridge Replacement
  - § Bridges around Columbia are being inspected by Open Space and replaced as needed with fiberglass bridges
  - § Lifespan of new bridges is 40 years as opposed to 10-20 with wood
  - § Built completely in a shop and then moved to the installation location
- Washington Ice Dogs Hockey at the Ice Rink
  - § Inclusive hockey tournament for special needs players from all over the country
- Columbia Arts Center
  - § Reusing materials in art
- Sustainability - invasive species removal, Columbia Clean Up, reduction in energy usage (award winning)

### •Resident Speakout

- Bob Dover - Stream restoration opposition
- Joel Hurowitz - Concern about procedures being used
- Richard Bannister - Stream restoration opposition
- Sharon Boies - Stream restoration opposition

### •Consent Agenda

- Recognition of Gun Violence Awareness Day
- Archive the Three Reading Policy for major motions

### •Independent look at the SHA Stream Restoration Project

- Focused on the Longfellow Stream Restoration - 3 years on
- Contractor asked to forego future monitoring - CA is not allowing that
- The goal of the project was to stabilize the stream, not have functional uplift - seems to be functioning as intended
- All streams in the Columbia area were rated poor or very poor - had a baseline to improve
- Replanting of trees - had only 39% survive so the contractor is coming in to replant

### •Board Votes

- FY24 Emergency Cash Reserve (Pass)
- Purchasing Policy Procedure Modifications (Pass)
- Play Area Policy (Pass)
  - § Clustered play area policy to guide tot lot design for the next 20 years
  - § Amendment to review and update the policy every five years (Pass)
- Strategic Plan
  - § This Board worked with Vision Planning and Consulting and came up with a new Strategic Plan
  - § However, did not want to vote and pass it just before a new Board took over - decided to table the vote to pass the new plan until the new Board is in place

•Andy Stack did not run for re-election; will no longer be part of CA governance.

## NEW PRESIDENT/CEO

### •Shawn MacInnes

- Will start on 6/17
- Dennis Mattey is retiring once Mr. MacInnes takes over

**COLUMBIA, MD** – After a months-long recruitment effort and interview process, Columbia Association (CA) is pleased to announce Shawn MacInnes as the new President/CEO for the organization. MacInnes will start his position on June 17.



"The Board of Directors welcomes Mr. MacInnes to Columbia and looks forward to working with him in service to the community," current CA Board Chair Eric Greenberg said. "The Board also thanks Dennis Mattey for stepping up and serving as Interim President/CEO over the past year."

MacInnes has worked in high-level leadership positions in municipal government for more than 20 years, most recently as a town administrator on the south coast of Massachusetts. MacInnes started his career as an engineer with the Maryland State Highway Administration. He has a bachelor's degree in civil engineering and a master's in business administration with expertise in operational efficiencies, finance, information technology and customer service. MacInnes enjoys traveling with his wife and daughter, boating, playing hockey and participating in the Pan Mass Challenge each year to raise money for cancer research.

"I look forward to bringing my collaborative approach and passion for community service to Columbia to continue the mission of James Rouse and the entire Columbia community," MacInnes said.

At the start of the year, CA's Board of Directors began working with TransPro Executive Placement to solicit candidates for the President/CEO position. The Board - with feedback from the Senior Leadership Team - selected and interviewed finalists in March, and the process concluded in April.

"We're excited for Mr. MacInnes to join CA's long-standing tradition of excellence and service," CA Director of Human Resources, Equity and Inclusion Monica McMellon-Ajayi said. "We are confident that his experience and perspective will provide a meaningful path forward for CA. We also appreciate the time and effort of all of those involved in the process to ensure that CA remains a valued partner, employer and leader in this community."

Interim President/CEO Dennis Mattey will remain in his position until the start of MacInnes' tenure. Mattey has served in the interim position since February 2023 and has been with CA for 50 years, holding a wide variety of leadership roles. Most recently, Mattey was Vice President of Community Operations, overseeing CA's commitment to open space maintenance, sustainability efforts, event logistics and real estate services. He plans to retire once he leaves the organization in June.

"It has been a true honor to be part of this organization," Mattey said. "My entire career has been in service to the Columbia community, and I wouldn't have it any other way. I have been with CA through unprecedented challenges, exciting transitions and unforgettable celebrations. I could not be prouder of the CA team, and I'm so grateful for everything CA has given me over the years."