

**Minutes of the  
Dorsey's Search Community Association Board of Directors  
meeting via Zoom**

4765 Dorsey Hall Drive, Ellicott City, MD 21042

Held: February 15, 2024

**Approved: 3/13/2024**

The Board of Directors of the Dorsey's Search Community Association, Inc. conducted its regular Board meeting on Thursday, February 15, 2024 at 7:00 p.m. via Zoom teleconferencing.

Present: Ellen Mackey-Chair  
Luke Menefee  
Russell Stephenson  
Christine Simpson  
Ingrid Hatz, Village Manager  
Anne McKissick, Covenant Advisor  
Nancy Meredith, Administrative Assistant

Absent: Derek Carey – Vice Chair  
Chris Fuchs, CCR

Mrs. Mackey **called** the meeting **to order** at 7:01 p.m.

I. **Adoption of the agenda:**

**Action:** Mr. Menefee moved to approve the agenda; **Seconded:** Mr. Stephenson;  
**Vote 4-0-0.**

**For:** Ms. Simpson; Mr. Menefee; Mrs. Mackey; Mr. Stephenson

**Against:** 0

**Abstain:** 0

II. **Guest/Resident Speakers**

- a. Jeremy Scharfenberg – Vice President of Community Operations
  1. CA President's Report submitted
  2. Highlighted a few points in the report
  3. Snow removal has been going well. CA is pretreating with a magnesium brine solution
  4. Renovation are being made at Stonehouse; the Art Center; and Historic Oakland
  5. Q: Is CA exclusively using the brine?  
A: We are prioritizing Brine pre-treatment. Once the storm is actively upon us, the team defaults to rock salt
  6. Mr. Scharfenberg has been promoted to Vice President of Community Operations
- b. Ms. Koenig attended the meeting to listen and learn

III. **Approval of January 10, 2024 Board of Directors meeting minutes**

**Action:** Mrs. Mackey moved to approve the January 10, 2023 Board of Directors minutes;

**Seconded:** Mr. Stephenson;

**Vote 4-0-0**

**For:** Ms. Simpson; Mr. Menefee; Mr. Stephenson; Mrs. Mackey

**Against:** 0

**Abstain:** 0

IV. **Reports from:**

a. **Covenant Advisor**

1. update on Broken Lute property
2. Fence question
3. Resident had a question about parking in a Condominium parking lot; they will be given the Condominium information. resident then left the meeting

b. **Manager**

1. Salon Floors will be done; Board an pass thru will be done another time

c. **CCR:**

1. Report submitted

V. **Business**

1. Donation request from Running Brook Elementary School PTA for Spring Fair  
**Action:** Mrs. Mackey motioned to donate \$500 to the Running Brook Elementary School Spring Fair; **Seconded by:** Mr. Stephenson  
Vote: 4-0-0  
For: Mr. Menefee; Mrs. Mackey; Ms. Simpson; Mr. Stephenson  
Against: 0  
Abstain: 0
2. Election Procedure and Guidelines change  
**Action:** Mrs. Mackey motioned to remove absentee ballots in the April newsletter, put instructions on how to obtain an absentee ballot; **Seconded by:** Mr. Stephenson  
Vote: 4-0-0  
For: Mr. Menefee; Mr. Stephenson; Mrs. Mackey; Ms. Simpson  
Against: 0  
Abstain: 0
3. Election Committee Chairperson  
**Action:** Ms. Simpson motioned to name Mr. Menefee as the Election Committee Chairperson; **Seconded by:** Mr. Stephenson  
Vote: 4-0-0  
For: Mr. Menefee; Mr. Stephenson; Mrs. Mackey; Ms. Simpson  
Against: 0  
Abstain: 0
4. Election Committee Volunteer  
**Action:** Ms. Simpson motioned to accept Ria Malloy onto the Election Committee; **Seconded by:** Mr. Stephenson

Vote: 4-0-0

For: Mr. Menefee; Mr. Stephenson; Mrs. Mackey; Ms. Simpson

Against: 0

Abstain: 0

5. Cell phone for emergency client contact – will look into some plans

VI. Board Member Comments:

1. Ms. Simpson – Clean up is April 13
2. Mr. Stephenson – Clean up was in the newsletter
3. Mr. Menefee – Proud to be the Election Committee chairperson
4. Mrs. Mackey – Thanks for organizing the volunteer dinner and keeping things running smoothly

VII. **Adjournment:** The Board unanimously agreed to adjourn at 8:19 p.m.

Respectfully submitted,

*Nancy Meredith*

Assistant to the Village Manager